

To: Members of the Oxfordshire Health & Wellbeing Board

## ***Notice of a Meeting of the Oxfordshire Health & Wellbeing Board***

**Thursday, 5 November 2015 at 2.00 pm  
County Hall, New Road, Oxford**



Peter G. Clark  
Head of Paid Service

October 2015

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### **Membership**

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)  
Vice Chairman - Dr Joe McManners (Clinical Chair, Oxfordshire Clinical Commissioning Group)

#### *Board Members:*

Councillor Anna Badcock (South Oxfordshire District Council)	Vice Chairman, Health Improvement Partnership Board
Eddie Duller OBE	Chairman, Healthwatch Oxfordshire
Dr Matthew Gaw	Vice-Chairman, Children's Trust
Councillor Mrs Judith Heathcoat (Oxfordshire County Council)	Chairman, Older People's Joint Management Group
Councillor Hilary Hibbert-Biles (Oxfordshire County Council)	Cabinet Member for Public Health & Voluntary Sector
John Jackson	Director for Adult Social Services
Jim Leivers	Director for Children's Services
Dr Jonathan McWilliam	Director of Public Health
Dr Paul Park	Vice-Chairman, Older People's Joint Management Group
Rachel Pearce (NHS England)	Interim Director of Commissioning Operations (South Central)
Councillor Melinda Tilley (Oxfordshire County Council)	Chairman, Children's Trust
Councillor Ed Turner (Oxford City Council)	Chairman, Health Improvement Partnership Board

**In Attendance:** Peter Clark, Head of Paid Service, OCC  
David Smith, Chief Executive, OCCG

**Notes:** • *Date of next meeting: 3 March 2016*

County Hall, New Road, Oxford, OX1 1ND

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## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 10)**

To approve the Note of Decisions of the meeting held on 16 July 2015 (HBW5) and to receive information arising from them.

6. **Performance Report for Quarters 1 & 2 2015/16 (Pages 11 - 30)**

**2:05**  
15 Minutes

Persons Responsible: Director of Public Health. Director for Social Services; and Director for Children's Services, OCC; Chief Executive, OCCG

Person coordinating reports: Director of Public Health

There will be a review of current performance during quarters 1 and 2, 2015/16 against the outcomes as set out in the Health & Wellbeing Strategy (HWB6).

***Action Required: to note the report.***

7. **Health Inequalities Commission (Pages 31 - 32)**

**2:20**  
5 minutes

Persons Responsible: OCCG  
Person giving report: Clinical Chair, OCCG

Dr Joe McManners will give an update (HWB7) on the appointment of a Chair for the Health Inequalities Commission and the next steps.

***Action Required: to note the report.***

## 8. Healthwatch Oxfordshire - Update (Pages 33 - 36)

**2:25**

10 minutes

Persons responsible: Healthwatch Oxfordshire (HWO)  
Persons giving report: Chairman, HWO

There will be a general update on HWO activities by Eddie Duller, OBE, Chairman of HWO (**HWB8**).

**Action Required: to note the report.**

## 9. Children & Adolescent Mental Health Services (CAMHS) - Transformation Plan (Pages 37 - 58)

**2.35**

20 minutes

Person responsible: OCCG  
Persons giving report: Chief Executive, OCCG

In August 2015 the Department of Health announced new funding for Child and Adolescent Mental Health Services (CAMHS). This equates to £1.1m recurrently for Oxfordshire, including £320,000 for a dedicated Community Eating Disorder Team. In order to access the funding, Clinical Commissioning Groups were required to submit a CAMHS Transformation Plan by 16 October 2015.

The Oxfordshire CAMHS Transformation Plan is attached at **HWB9**. It was signed off by the Chair of the Children's Trust on behalf of this Board.

If approved, the proposal is for the additional investment to come into the mental health pooled budget. This will increase the CAMHS element of the mental health pooled budget from £6,727,000 to £7,927,000 from 2016-17. The Clinical Commissioning Group will then be required to publish a Local CAMHS Offer, which will identify spending, workforce, waiting times and services available.

Following the CAMHS Review earlier this year, the CCG has already agreed to conduct a Most Capable Provider process with Oxford Health NHS Foundation Trust in order to secure a new model of CAMHS by 1 April 2016. This process will now include the new funding and will result in new contractual arrangements for CAMHS.

**Action Required: The Board are asked to comment on and endorse the report.**

**10. Oxfordshire Safeguarding Adult Board (OSAB) Annual Report 2014/15 and OSAB Peer Review (June 2015) (Pages 59 - 116)**

**2:55**

10 minutes

Persons responsible: Independent Chair of OSAB & Director of Adult Social Care

Persons giving reports: Independent Chair of OSAB and Deputy Director of Adult Social Care

The OSAB is required to report annually on the work of the Board and of its partners, assessing the position of the partnerships in relation to the safeguarding adults at risk within Oxfordshire. Sarah Mitchell, Chair of the Board, will present the report (**HWB10**).

A Peer Review of the OSAB, which was carried out in June 2015, has also been included at **HWB10**, together with an Action Plan culminating from the Review. This will be presented by Seona Douglas, Deputy Director, Adult Social Care.

***Action Required:***

***In relation to the OSAB Annual Report 2014/15, this Board is RECOMMENDED to note the Report and to:***

- (a) ensure the report is discussed within member agency Governance meetings;***
- (b) note the increased pressure on Adult Social Care with the rising number of safeguarding alerts;***
- (c) challenge the progress of the Care Act implementation within the member agencies; and***
- (d) consider how the HWBB can satisfy itself that members agencies are carrying out their duties with due regard for the safeguarding of vulnerable people.***

***and, in respect of the Peer Review (June 2015), to note the Action Plan currently being implemented as a result of the recommendations of the Peer Review.***

**11. Oxfordshire Safeguarding Children Board (OSCB) - Annual Report 2014/15 (Pages 117 - 186)**

**3:05**

10 minutes

Persons Responsible: Independent Chair of OSCB  
Person giving report: Independent Chair of OSCB

The OSCB is required to report annually on the work of the Board and of its partners, assessing the position of the partnerships in relation to the safeguarding of children at risk within Oxfordshire (**HWB11**). Maggie Blyth, Chair of the OCSB will present the Annual Report.

***Action Required: to***

- (a) note that the child protection partnership is working effectively across Oxfordshire but there are severe pressure points in relation to the increased complexity of cases and activity in the system;***
- (b) consider the implications for the partnership in relation to the deficits in appropriate provision for those adults that disclose abuse or exploitation from childhood; and***
- (c) ensure that the OSCB Annual Report is submitted to all governing bodies of member organisations represented on the Health & Wellbeing Board.***

**12. Increase in Child Protection Cases - Report Card (Pages 187 - 212)**

**3:15**

10 minutes

Person responsible: OCC  
Person giving report: Director for Children's Services.

A report card is before the Board (**HWB12**) which sets out the growth in activity in the Child Protection system and its impact across the partnership. This issue has been previously discussed at the Children's Trust and the Oxfordshire Safeguarding Children Board in September.

***Action Required: The Health and Wellbeing Board is recommended to consider any additional measures to mitigate against the risks set out in the report card.***

### 13. Reports from Sub-Groups (Pages 213 - 218)

**3:25**

10 minutes

Written reports on activities since the last full Board meeting in July (**HWB13**) from:

- Children's Trust
- Older People Joint Management Group
- Health Improvement Partnership Board

**Action Required: to receive the reports.**

### 14. Oxfordshire's Health & Social Care Transformation Plan (Pages 219 - 232)

**3:35**

30 minutes

Persons responsible: OCCG and OCC  
Persons giving report: Chief Executive, OCCG and Director for Adult Social Services, OCC

The paper at **HWB14** briefs the Board on the emerging system-wide plans for transformation of the way in which Oxfordshire's health and social care will be delivered to address population growth, demographic demands and pressures on available resources now and in future years.

The paper also provides an overview of the governance arrangements for the system wide transformation programme and indicative development and implementation timescales.

A presentation on the Plans will be given at the meeting by David Smith, Chief Executive, OCCG.

**Action Required: to receive the report and to comment on the proposed approach and emerging vision.**

### 15. OCCG 2016/17 Commissioning Intentions (Pages 233 - 280)

**4:05**

10 minutes

Persons Responsible: OCCG  
Person giving report: Chief Executive, OCCG

A report outlining the OCCG Commissioning Intentions for 2016/17 is attached at **HWB15**.

**Action Required: to note the report.**

**16. OCC Budget Savings Options 2016/17 - Consultation (Pages 281 - 282)**

**4:15**

10 minutes

Persons responsible: OCC  
Persons giving report: Head of Paid Service, Director for Children's Services, Director for Adult Social Services, Director of Public Health

A paper is submitted outlining the options being consulted upon to deliver savings plans in the County Council (**HWB16**).

***Action Required: to consider the impact of the savings options and provide comments as part of the consultation process.***

**17. Devolution**

**4:25**

5 minutes

Persons responsible: OCC, District Councils, OCCG  
Person giving report: Director of Public Health

There will be a verbal update on the recently submitted expression of interest in devolution of particular powers to Oxfordshire.

***Action Required: to note the report.***

**18. PAPERS FOR INFORMATION ONLY (Pages 283 - 288)**

The following papers are attached for information at **HWB18**:

- A summary of correspondence with the Chairman is attached for information.
- Mental Health Crisis Concordat – Update on progress and next steps in implementation.

**4:30 Close of Meeting.**